

**ST. MICHAEL'S JUNIOR SCHOOL**  
**REGISTRATION FOR PRE-SCHOOL (2025-2026)**

Parents/Guardian are expected to read the following information before filling the form:

1. **Total Seats are: 80 Open Seats are 70 (Normally 40 seats for male and 40 seats for female)**
2. **Age:** The child should be less than 4 years as on 31<sup>st</sup> March, 2025 year in which admission is sought.
3. **No Reservation for EWS category as per the decision of the Honorable High Court of Delhi on Minority Institution.**
4. **Only Practicing Roman Catholic candidates registered under Prasad Nagar Zone will have preference in admission. Next preference will be given to other Practicing Christian denomination candidates within 0 to 5 km distance from the school. For all Christian denominations including Catholics both the Parents should be practicing Christians to avail the points under Christian category. The remaining seats if any will be for the general category based on the criteria given below:**
  - a) Christian Minority : 40 points
  - b) Neighborhood policy : 30 points (All distance by road from the school)  
(up to 5 km - 30 Points) (Above 5 km till 8 km - 25 Points) (Beyond 8 km - 20 Points)
  - c) Alumni : 20 Points
  - d) Sibling : 10 Points
5. There will be No Test or Interview of the Candidates.
6. Short - listing will be done according to the above mentioned point system
7. **Commencement of admission process and availability of Registration forms on 28<sup>th</sup> November 2024**
8. **List of the selected candidates** will be displayed on the School website on **17<sup>th</sup> January 2025 at 8:00 p.m.** To save paper and environment we will not display the result on the Notice Board.
9. Both the Parents of the short listed candidates will be called for a limited interaction to verify the documents. Catholic and Christians Parents are expected to know basic Catechism to prove that they are practicing Christians.
10. School will not provide any transport facility to the students, it is the responsibility of the Parents to arrange safe transport facility to the ward.
11. Every year to meet the standard establishment cost, the school fees may go up to 10% to 15%.
12. Incomplete and erroneous/false information shall lead to automatic cancellation without intimation to the Parents and the school may take legal action and will not compromise with such applicants.
13. **Hard copy of the on-line filled in Application Form along with self-attested Photocopies of the Relevant Documents to be submitted at the school office on working days from 28<sup>th</sup> November 2024 to 20<sup>th</sup> December 2024 (from 9:00a.m. to 12:00p.m.), along with non-refundable registration fee Rs. 25/- by cash.**

**The following documents (Self Attested Photocopies Only) are to be attached along with registration form:**

- a) Photograph of child along with both the Parents affix at appropriate place in registration form and on acknowledgment form.
- b) Date of Birth Certificate issued by the Municipal Corporation or Local self-Government.  
**(Apart from Birth Certificate a copy of Baptism Certificate and a letter from the Parish Priest is must for Christian Candidates)**
- c) Proof of Residence (Voter ID / Adhaar Card / Driving License)
- d) Proof of Sibling (Front side of Students ID card of Sibling)
- e) Proof for Alumni (Certificate issued from the School)
- f) Aadhar Card copy of the child – Compulsory

**Principa**